CLAUDE MWANGI N. ,

P.O BOX 158 - 00208,

NGONG.

19 – December -2017

PICCOLINA LOUNGE AND RESTAURANT,

P.O BOX 26734 – 00504,

NAIROBI

TO: THE MANAGEMENT, PICCOLINA.

REF: RESIGNATION LETTER

Dear Sir/ Madam,

This letter is to notify the management that effective from 19 – December – 2017, I am resigning from my position as chef due to unavoidable circumstances.

I take this moment to echo my gratitude to Piccolina for affording me this tremendous opportunity built upon trust, as I have learnt a lot from my time of service in your organization.

It has been a great opportunity to be among a commendable team of industry players.

I also take this opportunity to raise the matter regarding salary payment for the last two weeks of my service at your organization.

It is my hope that the Piccolina Lounge and Restaurant experiences growth and favor in its endeavors in future, as I hope I will too.

Yours Sincerely,

Claude M.